

# Immanuel Christian Reformed Church

Advancing Christ's Kingdom In Hearts, In Neighborhoods, Into the Next Generation

3520 Kiel Street, Hudsonville, MI 49426, 616.669.6725, immanuelcrc.com

The goal of the Worship Leader is to create an authentic, intergenerational worship experience that glorifies God. This will be accomplished through planning, coordinating, and leading the praise team(s) in weekly preparation and by leading the congregation through the worship experience including music, music transitions, liturgy, and prayer. The successful leader will have organizational skills to be successful behind the scenes as well as musical, performance, and leadership gifts to direct the worship experience.

## **Worship Leader**

1. Responsible to: Senior Pastor in conjunction with the Pastoral Elders
2. Responsible for: All worship volunteers and contract employees associated with worship
3. Reviewed by: Senior Pastor, Members of the Executive Committee, and Pastoral Elders on an annual basis prior to February 28.
4. Responsibilities of the Position
  - a. Planning
    - i. Meet regularly with the Senior Pastor to identify the Biblical theme and text for each individual service
    - ii. Select worship music and liturgy details that complement the content of the message in coordination with the Worship Planning Team, Senior Pastor, and others, as needed
    - iii. Plan all holiday and special services in coordination with the Senior Pastor
  - b. Coordinating
    - i. Recruit, organize, and coordinate the scheduling of worship teams, soloists, ensembles, and instrumentalists
    - ii. Coordinate the scheduling of readers, prayers, and other worship participants
    - iii. Communicate information about practice sessions, schedules, and any special events that may affect each Sunday's order of worship
    - iv. Provide all necessary printed materials regarding music, chord charts, PowerPoint and service layout to enable praise team members, instrumentalists, projectionists, and sound technicians to function in their roles
    - v. Work closely with the Director of Communications and Technology on the layout of the service to ensure proper flow
  - c. Leadership
    - i. Engage members in active worship participation
    - ii. Provide leadership and guidance to the praise teams for all worship services
    - iii. Develop new and effective worship strategies that inspire intergenerational engagement including various styles for a broad range of members
    - iv. Lead instrumentalists and vocalists during rehearsals and worship services
    - v. Oversee the contact list of musicians, vocalists, and support teams. Encourage new participants
    - vi. Oversee the discovery and recommendation of new music
    - vii. Oversee the updating of CCLI licenses, making sure all regulations are being followed
    - viii. Equip and inspire members to follow Jesus in love and service throughout the week

5. Qualifications

- a. A genuine commitment to Christ, His Church and worship
- b. Lives with integrity and demonstrates Godly character
- c. Has a demonstrated ability to perform the job duties detailed above
- d. Is able to lead transitions and verbal elements of the service
- e. A desire to be creative, imaginative, innovative, fun, and value diversity
- f. An ability to work with various leadership teams, staff, ministry volunteers, and the congregational members
- g. Ability to encourage, mentor, and teach new, younger, or timid musicians
- h. Possess a high degree of musical proficiency with piano or guitar
- i. Exercise the gift of worship leadership
- j. Possess a Reformed conviction concerning the importance of Christian worship as a corporate meeting between God and his people that will give praise to God and blessing to the church

6. Compensation:

- a. Salaried; exempt

7. Hours

- a. Part time; approximately 25 hours per week
- b. Depending on current circumstances and candidate qualifications, additional leadership responsibilities may be available for additional hours and salary